

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – FEBRUARY 22, 2024**

CALL TO ORDER. Mayor Brian Keim called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim

Alderman Patrick Fahey

Alderman Bob Donovan

Alderman Eric Bennett

Alderman Mike Raney

Alderwoman Kristi Cleghorn

Alderman Joe Steiger

Alderman Jeff Eydmann

Alderman Joe Prince

APPROVAL OF AGENDA. A motion by Aldermen Steiger, second by Alderman Donovan to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. Dena Kreitler, Executive Director of the Ste. Genevieve Chamber of Commerce, along with several of her Chamber Board members did a ribbon cutting to mark the newly remodeled Board room.

PERSONAL APPEARANCE.

CITY ADMINISTRATORS REPORT. See Attached Report

STAFF REPORTS.

Jasen Crump – Police Chief (See Attached Report)

Steve Wilson – Alliance Water Resources (See Attached Report)

PUBLIC COMMENTS. Mr. Duane Gettinger, 11458 State Route M appeared before the Mayor and Board of Aldermen to discuss the recent increases in the rural fire tags. Mr. Gettinger has concerns regarding how the price for the increase was determined.

PUBLIC HEARING.

The Mayor and Board of Aldermen will conduct a public hearing to at which time citizens may be heard on the proposed water/sewer rates to be set by the Board of Aldermen.

Mayor Kiem opened the public hearing at 6:19 p.m. With no comments regarding the increase in the water and sewer rates the public hearing was closed at 6:20 p.m.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Meeting – January 25, 2024
- Minutes – Board of Aldermen – Work Session – January 25, 2024
- Minutes – Board of Alderman – Work – Closed Session – January 25, 2024
- **TREASURER’S REPORT – JANUARY 2024**
- **RESOLUTION 2024-14.** A RESOLUTION APPOINTING CHRISTINE ALEXANDER TO THE STE. GENEVIEVE TOURISM ADVISORY COUNCIL.
- **RESOLUTION 2024-15.** A RESOLUTION APPOINTING ROSEANNE AHNE TO THE STE. GENEVIEVE TOURISM ADVISORY COUNCIL.
- **RESOLUTION 2024-16.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH SCOTT BECKERMANN TO MAINTAIN FLOOD BUYOUT PROPERTY.
- **RESOLUTION 2024-17.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH DORAL & LYNETTE PARMER TO MAINTAIN FLOOD BUYOUT PROPERTY.
- **RESOLUTION 2024-18.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH STEPHEN P. TUCKER, JR. & JESSICA TUCKER TO MAINTAIN FLOOD BUYOUT PROPERTY.
- **RESOLUTION 2024-19.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH TOM SCHAAF TO MAINTAIN FLOOD BUYOUT PROPERTY.
- **STREET CLOSURE REQUEST** – Ste. Gen. Gearheadz Car Club, LLC is requesting a street closure request for their “Monthly Car Cruise” for the third Saturday of the month starting in May and running thru September, 2024.
- **STREET CLOSURE REQUEST** – Ste. Genevieve County Community Center is requesting a street closure for their annual Polar Bear 5K Race on Progress Parkway on Saturday, February 24, 2024.

A motion by Alderman Donovan, second by Alderman Steiger to approve the consent agenda as presented. Motion carried 8-0.

OLD BUSINESS. None.

NEW BUSINESS.

APPROVAL OF LOW BID OF JOKERST PAVING IN THE AMOUNT OF \$132,295.00 FOR THE N. FOURTH STRET DRAINAGE/PAVING PROJECT. A motion by Alderman Bennett, second by Alderman Steiger to approve the low bid of Jokerst Paving in the amount of \$132,295.00 for the N. Fourth Street Drainage Project. Motion Carried 8-0.

BILL NO. 4606. AN ORDINANCE AMENDING SECTION 200.015 CHIEF OF POLICE – APPOINTMENT – TERM – SALARY – REMOVAL. 1ST READING. A motion by Alderman Prince, second by Alderman Raney to table Bill No. 4606. Motion carried 8-0.

BILL NO. 4607. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING MUNICIPAL CODE CHAPTER 715 USER CHARGE SYSTEMS; SPECIFICALLY, SECTION 715.040 USER CHARGE RATES SUBSECTIONS A. & B. BY REVISING THE WATER USE CHARGES. 1ST READING. A motion by Alderman Donovan, second by Alderman Eydmann, Bill No. 4607 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen.

BILL NO. 4608. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING MUNICIPAL CODE CHAPTER 715 USER CHARGE SYSTEMS; SPECIFICALLY, SECTION 715.140 SEWER CHARGES AND BILLING, SUBSECTION “D” BY REVISING THE SEWER USE CHARGES. 1ST READING. A motion by Alderman Donovan, second by Alderman Bennett, Bill No. 4608 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. With no further business Mayor Keim adjourned the meeting. 6:40 p.m.

Respectfully submitted by,



Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

February 22, 2024 **UPDATE**

1. We have had 24 residents sign up (not including staff) for text/email/phone alerts through our Stegen.genasys.com alert system. Residents can go to our home page and sign up for emergency alerts by clicking on the Genasys logo at the bottom of the home page or use the QR code on the Facebook page and in our ad in the leader.
2. McDaniels Marketing will present their marketing plan at the February 20 meeting with the TAC/TTC. We will bring the information to the board once TAC/TTC have time to make any changes.
3. We have not scheduled an open house for city hall/boardroom and have been concentrating mostly on getting moved in and making sure everything is completed.
4. Bids will be opened for the Pere Marquette Trail Rehab Project on Tuesday, February 27. This is for improvement from the big pavilion to the first small pavilion installing a new 10 foot wide concrete trail and making it handicap accessible.
5. We will need to get the health care committee together in the near future to start discussing insurance and if we want to make any changes. Aldermen Donovan and Eydmann served previously with 4 city employees including myself. The committee will have a recommendation in April for health insurance renewal as we work with Lakenan Insurance and Sonus Benefits.
6. Cochran Engineering received a letter from the Corps of Engineers that the channel that is part of the proposed northwest detention basin is under their jurisdiction so a Nationwide permit will need to be issued and Cochran is inquiring as to which particular permit classification it falls under.



Ste. Genevieve Police Department



Monthly Operations Report

Date: February 2024

Calls for Service:

- 336 calls for service January 2024
- 41 O/I report's written
- 29 summons' issued.
- 92 warnings were issued.
- 10 Arrest made.

K9 Ozzy Reports

The K9 stats for January 2024 are as follows:

- 1 narcotics detection deployments
- 1 patrol deployments
- 0 alarm deployments
- 1 assist other agencies (Ste. Genevieve County Sheriff's Office)
- 0 Compliant surrender because of an arrest attempt
- 0 non-complaint surrender (Apprehension)0 arrest
- 1 public relations contacts (K9 demonstrations, civilian contact, and foot patrol at school)

- 0 Methamphetamine finds.
- 0 Heroin finds.
- 0 Fentanyl finds.
- 0 Cocaine finds.
- 0 Mushrooms found.
- 0 items of paraphernalia
- 0 handguns
- 0 evidence
- 16 hours of training

Staffing:

- We are currently at full staff.

Training:

- We have several officers that have signed up for different specialty trainings for this upcoming year

Meetings:

- I attended the Department head meeting.

Facility:

- We are waiting on Donze to start garage repairs.

Equipment/Maintenance:

- I am still working on bids for in car and body worn cameras.

Police Radio:

- We are still waiting on our two new handheld radios.

Grants:

- Working on finding a grant to cover new car cameras and body cameras.

Miscellaneous:

- We had another patrol vehicle strike a deer while the officer was reporting to work. There were no injuries to the officer, but the car sustained moderate damage. Proper protocol was followed with this accident. The insurance has already settled this claim and the vehicle goes for repairs on February 28th.
- The new K9 vehicle goes for upfitting on April 2nd.
- The new Silverado is here. Equipment is ordered and waiting for a date for upfitting.

OUR
MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

January 2024

Water Treatment Plant

- The fence at the Water Treatment Plant was repaired after high winds took down multiple sections.
- High service pump #3 rebuild was completed and was put back into service.
- The heater in the chlorine room went out, thus causing the waterlines in there to freeze slightly. We immediately began heating the room by other means and everything returned to normal.
- The ClariCone was drained again as a large valve malfunctioned. Staff completed the repairs.
- The motor for the sludge rake shorted out and failed. We ordered a new one and once it was delivered, we installed it.
- All locations were inspected and cleaned.

Wastewater Treatment

- A large tree fell on the fence at the lower lot at the wastewater facility. This tree and 3 others were removed, and the surrounding area of brush was cleaned up.
- The UV lights are currently being gone through one by one to ensure full operation on April 1st.
- The flow meter quit working at the plant. Staff was able to pull the equipment and clean the probe and return it back to normal service.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	4.2	3.5	8.0	
Peak Day	9.7	5.8	8.2	
Percent Removal	99.1%	98.9%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

AMMONIA LIMITATIONS

	(April 1 st - Sept 30 th) <u>Ammonia as Nitrogen</u>	(Oct 1 st -March 31 st) <u>Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- 1.182
 Daily Maximum loading 1436 lbs.



OPERATIONS REPORT – Ste. Genevieve

Alliance Year to Date Capped Expenses through DEC-2023			
	Actual (3 month)	Budget (3 month)	Over/Under budget
Repair	\$11,791.00	\$13,632.00	\$1841.00+

Collection/Distribution

Collections

- Lift Station #1, pump #1 was showing high amperage during routine inspections. We puiled the pump and found rags stuck in the impellor.
- Staff completed some jetting as the weather allowed.
- Video recording of the sewer main on Rozier St was performed due to a customer having issues. The city main was and is clear.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Water main break at Cedar Lane. This was a 4" Cast iron line.
- Water main break at 4th and Roberts St. This was a 4" cast iron line.
- Watermain break at Rozier and Linn Dr. This was a 4" cast iron line.
- Watermain break on North 5th St. This was a 4" Cast iron line.
- Watermain break on Gettinger St. This was 4" cast iron line.
- Water service line leak at 4th and Market. This was a lead service line and and has been removed from service.
- Water service line leak at 199 N. 4th St.
- Water service line leak on North 3rd St.
- Watermain break at 4th and Market. This was a 4" cast iron line
- Watermain break on Gegg St. This was a 6" cast iron line.
- Nearly a dozen frozen meters were addressed.
- Staff continue the lead service line inventory. We have identified roughly 31% of the system. Complete inventory will need to be submitted to DNR by October 2024.
- All remote buildings were cleaned and inspected.



OPERATIONS REPORT – Ste. Genevieve

Customer Service

- Staff performed 42 line locates.
- Staff performed 64 work orders.
- Disconnects for non-payment 11
- Loads of Lime purchased 4

Public Works

Streets

- Staff plowed streets a couple times during this period.
- The newer backhoe was sent to the shop for many repairs. Should be back by the end of February.
- The Street sweeper received a complete round of maintenance and is ready for service.
- Dennis went completely through the skid steer trailer. Installing new bearings, tires and metal work.
- Ceiling is installed in the office area at the Publics Works Building.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

Park

- The dog park was cleaned and restocked.
- All open parks facilities have been cleaned.
- Located were called in for Water Gauge Park, for the signs.
- All restroom facilities have been winterized and secured.

Project Updates

- Electrical Project at the Water Plant is on Schedule for the end of February.
- Still waiting for the new bathroom to be delivered.
- Met with Marzucco about a plan for the Main St Bathroom Charging Station Project.

Safety

- The new eye wash/shower has been delivered.

Regulatory

- DMR
- Groundwater report

Training

- Genesys Training was completed.



OPERATIONS REPORT – Ste. Genevieve

Concerns for the Month

- Cold Weather

Positive for the Month

- The Groundhog short winter